

Central Okanagan Office
249 Lawrence Ave
Kelowna, BC V1Y 6L2
Ph: 250-860-2356
Fax: 250-868-3206
info@unitedwaycso.com



United Way

of the Central & South Okanagan/Similkameen
1950 CELEBRATING 60 YEARS 2010

South Okanagan Office
Box 24026 Government St RPQ
Penticton, BC V2A 8L9
Ph: 250-462-8880
Fax: 250-492-2842
south@unitedwaycso.com

CITY OF KELOWNA

JUN 24 2010

**ADMINISTRATION
DEPARTMENT**

June 23, 2010

Dear Friend of the United Way:

It seems more than fitting in celebration of our 60th year of service to the community that United Way also honour one of the greatest boosters of this community, former Councillor and Mayor, Jim Stuart.

Jim has humbly agreed to be this year's Dinner of Distinction Honouree. Jim's legacy spans a lifetime of commitment to family, friends and the community where he was born and raised. He has served as Mayor for three terms, on City Council for twenty years and provided insight and wisdom on the boards of Kelowna General Hospital, the Regional District and countless other local endeavors while raising a family and successfully providing for them as an orchardist.

Jim's spirit of giving back resonates with United Way's efforts to provide ongoing support to the community through our thirty-nine Community Partners in the Central and South Okanagan/Similkameen. These partners provide invaluable services to children, youth and families, seniors, people with health conditions and disabilities and, individuals who live with poverty and abuse.

Too often these are parts of the community that have been forgotten or pushed aside. United Way believes that a strong community is one that is able to assist those in need. Our Community Partners recognize and provide ongoing support on a daily basis.

It is our pleasure to honour an individual like Jim Stuart. His presence is important to the well-being of the community. His desire to engage others in making this a better place to live continues to bear fruit. We're proud to recognize Jim as an integral part of the United Way and the community he has served so well for so long.

We invite you to join in this celebration by completing the attached registration form and forwarding to our office, attention Judy Doucette or call Judy at 250-860-2356 to reserve your tickets.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bob Brown'.

Bob Brown
United Way Chair, Board of Directors

A handwritten signature in black ink, appearing to read 'Harry Grossmith'.

Harry Grossmith
United Way CEO



United Way

of the Central & South
Okanagan/Similkameen

**United Way's Dinner of Distinction
Thursday, November 4, 2010
Coast Capri Hotel**

TICKETS

- Yes, I would like to purchase () ticket(s) OR () table(s) of 8 OR () table(s) of 10
- Yes, I would like a tax receipt (\$100 per ticket purchased)

Please check one:		Amount
<input type="radio"/> Individual tickets	\$200	-----
<input type="radio"/> Table of 8	\$1600	-----
<input type="radio"/> Table of 10	\$2000	-----

Name _____
 Mailing address _____
 Phone number _____ e-mail address _____
Payment included with registration: Cheque _____
 Visa _____ expires _____ M/C _____ expires _____
 Security # (last 3 numbers on back of credit card) _____

 Name on card _____ Signature _____

EVENT SPONSORS

Title Sponsorship	\$9000	includes full page ad and 4 dinner tickets (ads on screen during event)
Platinum	\$7500	includes full page (inside front page) in program book and 2 dinner tickets
Gold Class	\$ 5,000	includes half page in program
Silver Class	\$ 2,500	includes quarter page in program
Bronze Class	\$ 1,500	includes logo/business card sized ad in program

OTHER

- I would like to donate a raffle item to be used at this event to raise funds for the United Way.
- I would like to make a donation to the United Way in honour of this event (tax receipts will be issued, visa, m/c or cheque accepted).

CONTACT NAME: _____

CONTACT TEL #: () _____ **EMAIL** _____

Contact Judy Doucette by email judy@unitedwaycso.com
 (P) (250)-860-2356 or (F) 250-868-3206
 249 Lawrence Ave Kelowna, BC V1Y 6L2



City of Kelowna
1435 Water Street
Kelowna, BC V1Y 1J4
250 469-8500
kelowna.ca

Council Policy

Council Reimbursement of Out-of-Pocket Expenses for Attending Functions or Special Training within the Region

APPROVED February 28, 2000

RESOLUTION: R375/10/04/26
REPLACING: R285/09/03/23; R315/07/03/26; R122/06/02/06; R159/00/02/28
DATE OF LAST REVIEW: April 2010

1. This policy authorizes reimbursement to the Mayor and Council members for out-of-pocket expenditures, with the exception of mileage, incurred to attend various functions or special training as representatives of the City of Kelowna within the boundaries of the Central Okanagan Regional District and its member municipalities.
2. Reimbursement under this policy will be limited to actual costs incurred for personal meals and costs of registration for meetings, workshops, symposia, etc. at a maximum per event cost not to exceed \$100.00. Costs greater than \$100.00 require a Council resolution in accordance with Council Remuneration and Expense Bylaw No. 7547.
3. Reimbursement will be provided for, but not limited to, functions related to:
 - The development industry (i.e. UDI, CHBA)
 - Organizations directly funded by the City of Kelowna (i.e. Kelowna Centennial Museum, Kelowna Art Gallery, Chamber of Commerce, Boys & Girls Club)
 - Philanthropic organizations (i.e. local chapters of Habitat for Humanity, United Way, Cancer Society)
 - Other organizations that are of interest to local government (i.e. those involved in Parks & Recreation, Finance, Utilities, etc.)
4. Reimbursements under this policy will be made on a monthly basis. The form attached as Schedule "A" to this policy, "MAYOR AND COUNCIL REIMBURSEMENT FOR EXPENSES WITHIN THE REGION" is to be filled out and forwarded to the Financial Services Department on the last working day of each month along with original receipts.
5. An annual budget for reimbursement of expenditures under this policy has been established by transferring funding from the 'Council Contingency' account. The budget amount may be revised from time to time at the request of Council.
6. A summary report will be brought forward to Council by the Director of Financial Services on an annual basis. This information will be tracked by the Financial Services Department on an on-going basis and will be available to the public if requested. Expenditure totals for the Mayor and Council members included in the report will also be included in the annual 'Schedule of Employee Remuneration' where appropriate.
7. Where Council receives a request to purchase tickets to a fundraising, recognition or other event, individual Council members planning to attend will pay personally for the ticket(s) he or she plans to use, with the exception of:
 - The City shall pay for tickets for any Council member wishing to attend the annual United Way Fundraising Breakfast, annual Civic Awards Banquet and any other event authorized by Council;
 - A council member (generally the Mayor, but on occasion the Mayor's representative) may accept a gratis ticket for an event where the member is a guest of honour in his or her role as a member of Council.
 - The City may pay for a ticket for a council member (generally the Mayor, but on occasion the Mayor's representative) for an event hosted by a not-for-profit organization where the member is a guest of honour in his or her role as a member of Council, so long as Council approves the purchase for that particular event.
8. This policy, including approval of expenses, is to be administered under the direction of the municipal officer assigned responsibility under the Community Charter (financial administration).

REASON FOR POLICY

To establish a process to reimburse the Mayor and Council for out-of-pocket expenses when attending functions within the Central Okanagan Regional District.

LEGISLATIVE AUTHORITY

Council Remuneration and Expense Bylaw No. 7547 & Council Resolution

PROCEDURE FOR IMPLEMENTATION

As outlined in Policy

Forward to Finance, along with original receipts, by the last working day of each month.

Schedule A

MAYOR AND COUNCIL REIMBURSEMENT FOR EXPENSES WITHIN THE REGION

FOR THE MONTH OF _____, 20__

NAME: _____

DATE	EVENT/FUNCTION	OUT-OF-POCKET COST
TOTAL		\$

Signature of Claimant: _____ Approval: _____

NOTE: ORIGINAL RECEIPTS MUST BE ATTACHED